

Sardis Elementary PAC Meeting

September 28th, 2022 – PAC Minutes

Start Time: 7:00pm

Attendance:

Brandi Buell, Aleena Webber, Amanda Darby, Kendy Michaloski, Erin Kelley, Deanna Devauld, Stacey Piper, Lacey Davidson, Victoria Kupp, Rae-Anne Ricka, Chantal Johansen, Lisa Welch, Adrianna Burt, Claudia Porro.

Adoption of Agenda and Minutes from June 2022:

Motion to adopt minutes by Kendy, seconded by Rae Ann Passed

Quick introduction to how a PAC meeting works.

The agenda is sent out ahead of the meeting, you may ask to have topics added to the agenda by emailing or messaging the PAC.

Our bylaws, Code of Ethics, and past minutes are all available on the school website.

During the meeting, to make a decision someone has to put forth a motion, another person has to second the motion and then it is voted on as a group. Majority wins and the motion is passed.

Principal's Report:

Joanna:

- We are privileged to be working and learning on the Stó:lō unceded traditional territory of the Pilalt, Semá:th and Ts'elxwéyeqw tribes.
- We have had a busy start to the year, we were able to stay with 22 divisions, adding new teachers Mr. Letson, and Mrs. Blessin.
- We have had Mrs. Calderon working as our Child and Youth Care Worker on Thursday and Fridays for September, but she will be full time starting on Monday. Mrs. Robinson will be back from her maternity leave at the end of January in this position.
- On Oct 1 registration for kindergarten opens for 2023, if you know anyone with a child turning 5 in 2023, please encourage them to register. Registration is done online, and can be accessed here: [online registration](#)
- We have a photo day booked, Oct 24 for individual photos and retakes Nov 17.
- There was a lot of positive feedback for meet the staff night!
- Terry Fox run was very successfully well run and we raised \$700.
- Cops for Cancer – our kids were so patient and were waiting almost an hour for their riders. They were very welcoming and enthusiastic when they did arrive. We raised \$650.
- Childhood Experiences Questionnaire our school is at 25/70 completed while these are not mandatory it does help our District Early Learning department to see what programs are working and not working, for example story time at the public library.
- Next week FSA start for grade 4's, admin is encouraging all kids to write them. IEP accommodations carry through to cover this assessment as well. Staff will support kids as they need to take the FSA.
- This month our staff began participating in a variety of after school collaboration learning sessions, including Science of Reading, signs and gestures (like ASL), Halq'emeylem, Truth and Reconciliation, and mental health and wellness. There are also district groups for Learning Assistance/Resource teachers and PE teachers. Some teachers will be doing self-directed

learning at the school, instead of participating in an after school learning group, on the November and May professional development days.

- SD33 was awarded 1.5 million from the new Ministry Affordability Fund. The fund was paid to schools at \$50 per elementary student and \$35 per high school student. Our school received approximately \$23,000. We can spend this in 4 categories – food programs, clothing, field trips, and school supplies. Moving forward, teachers will be encouraged to have reduced/no fees for fieldtrips. We do have Bowls of Hope feeding out kids at lunch and funds set aside for the breakfast program; when those funds have been exhausted we will use money from the grant.
- Starfish backpack program is starting next Wednesday, and deliveries will be made every two weeks after that. This program provides small hampers of non-perishable food items to families in need of support with groceries. If this is something your family could benefit from, please contact Mrs. Kasper.

Brad:

- Dropoff/Pickup - we will continue to use cones they are helping the congestion
- Crosswalks will be painted on Saturday

Treasurer Report - Amanda:

Gaming Account: for grant money that PAC applies for at \$20 per student. PAC has guidelines on spending, to summarize it can only be used for extracurricular activities. Last year's opening balance was \$19 611 and we have \$13 091 left in the account. Our grant has been applied for and approved for this year.

General account: all of PAC's fundraisers and investment money is deposited here. All expenses are paid from this account as well. Starting balance was \$24 383, currently left in account is \$14 787.

Question: Does PAC have a fundraising goal? No, we usually attach a fundraiser to the need we are trying to meet and fundraise specifically to meet that need.

DPAC Update -Kendy:

- DPAC meeting tomorrow, Thursday, September 29 in person at Neighborhood Learning Centre (Chilliwack Senior). They will be holding a Blanket Ceremony at the meeting after a short DPAC meeting. Parent seats are available you no longer need to register.
- DPAC put out resource letter about process for PAC and DPAC and tips for parents, Kendy will be posting that on our Facebook page.
- Committee Interest form – DPAC is looking for parents to join committees all through the year, dates for meetings are posted so you know what the time commitments are.
- **OCT 15 is voting day**, there are mail in ballots available and advance voting. On the DPAC page there are links about each candidate to do your research.
- Orange shirts still for sale!
- DPAC meetings are the last Thursday of the month.

Sardis Swag - Brandi:

Swag order forms will be in backpacks this week, due back by October 14. There is a rack in the school lobby with sample sizes to try on. Look to the PAC Facebook page for pictures of the mock ups and more information.

Question: Can staff have hoodies made up with "staff" printed on them? Yes, so long as the orders are ready by October 14.

There will be one chance to order this year, along with Pink Shirt Day and Orange Shirt Day.

Will blue shirts be continued? At this point no, Admin is still deciding how to move forward with that. These are not a PAC project.

If these items are meant as a Christmas gift, how can we make sure they don't go home with the student? Brandi to add check box to order for to indicate the order must be picked up at the school. However, if after a week the order is not picked up it will be sent home in the child's bag.

Motion put forward by Brandi to use proceeds of swag fundraiser to recoup costs for school IPADs, seconded Rae Ann. Passed.

Committee Approvals:

Committee members handle meeting times and communication to parents and PAC about their committee. They can decide on their own workloads and are meant to be a collaborative effort between members inside and out of the committee. There are many skills involved like getting quotes, coming up with ideas and connecting with people to make it happen. Some people will do fundraising, some will report to PAC or make requests for funds.

- Grant Committee: There is a few steps to the grant process, we need people to help with the multi-step process to figure out if we are eligible for the grant, if we have enough time to complete the requirements, and reach out to people who can help make it happen. Chantel willing to head that committee and would like to see info about the Variety Grant
- Grade 5 Celebration Committee: Requires fundraising and planning grade 5 graduation celebrations.
- Carnival Committee: Carnival last year was planned very quickly and was successful, however we would like to make a bigger and better carnival that has been well planned through the year and planned well in advance.

Please message PAC about any committee questions, we would love to have your help!

Sunday communication emails from Joanna are well received and help parents feel more connected to what is going on in the school.

General Business/Open Floor:

Teacher Requests:

Mrs. Murphy has requested \$44.44 for Terry Fox run freezie treats, PAC has approved without vote (under \$50 does not require a vote).

Grade 3 teachers are asking for \$10 per student for field trips. In the past a chunk of the gaming grant was used for field trips. Requested support for grade 3 Camp (Squeah or Charis) by asking PAC to match up to \$500 in fundraising, as well as pottery for grade 3. All of these requests to be brought forward to next budget meeting.

Question: Is there a fund request form for teachers to make PAC requests? There was in the past, going forward we will make a form that includes all pertinent information and approval by Admin.

Sometimes we push requests to spring after fundraising and fall spending has gone through and we can reassess. There is a concern that if we take all teacher requests in October, that there will be nothing left for great ideas that come up in the spring. If a great request came up later, we could plan a fundraiser or use a special interest fund to make that happen. Teachers know they can request funding in October, so they have been able to budget how/when they spend those funds throughout the year.

Super Readers Committee:

Asking for \$600 to promote program and do bigger/better prizes, Super Readers slips box is getting a makeover. Kiwanis has changed the prizes and we will try to display them in the school. Request will be pushed forward to PAC budget meeting in October.

Pizza Pizza offering a free slice for kids that read 10 books a year. Possibly the Super Readers program can utilize this program.

Would like to add the Super Readers form to the "forms" page on the PAC FB site and add reminders to Sunday emails.

Reading link with FVRL has a challenge, schools register for contest, minimum of two teams. School has done it in the past but not last year. Joanna to follow up with Mr. Hunt

Hot Lunch: Deanna

We will have one hot lunch in October, then we will try to do 2 Fridays a month after that.

Will we use hot lunch as a fundraiser or just cover the cost of food and keep as a fun treat?

Approximately 300-350 kids order hot lunch. Average costs are \$5-6 a meal. We could add a fundraising tab, add it to the cost, or do both.

We could do a trial of increasing only on one order or increase costs on lower cost items.

Our school usually has extras for kids that can't get them, using local businesses.

Can we add the buy a lunch option, and use the extra spillover money to pay for the carnival?

We will keep current pricing, and add a buy a kid a lunch tab, Deanna will pull from funds to purchase extras, at the end of the year we can use the surplus for the carnival food. Deanna will also connect with Admin to generate a list of students that might need hot lunch to make sure lunches are being utilized.

Motion put forward from Aleena: keep hot lunch pricing the same, we will have "donate a lunch" option for \$5 to be used as a benevolent fund for kids who have a need for a hot lunch with the excess funds rolling over each month, at the end of the year a leftover balance will be used to provide food during the carnival. Seconded by Deanna and Lisa. Passed.

New PAC Executive Positions:

We are looking to fill our VP position, if you are interested email sardis-pac@sd33.bc.ca

Next meeting (Budget Meeting) October 26th, 6:30pm in the Library

Meeting adjourned 9:01pm