



Sardis PAC Hot Lunch Program

Our ordering system is STAYING GREEN!

Parents can place their hot lunch orders Online using
MunchaLunch.com!

Hugos Mexican Kitchen on October 13th (Order By October 4)

White Spot on October 27 (Order By October 18)

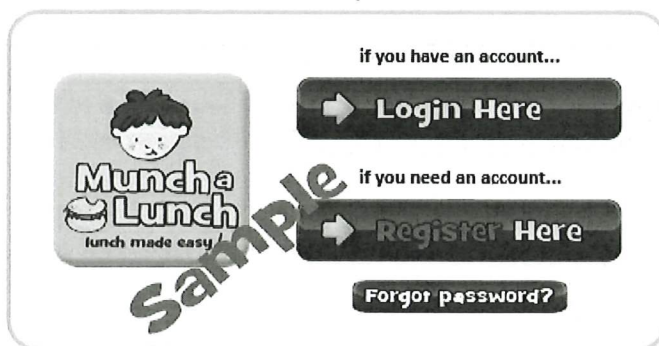
Jim's Pizza on November 3 (Order by October 25)

Booster Juice on November 17 (Order By November 8)

Parents can order all at once or individually as long as before order deadline date,
as listed above.

FOR NEW STUDENTS

- 1) Go to: <http://www.munchalunch.com/schools/Sardis/>
 - 2) Click the "Register Here" button (as shown below). The system will guide you through.
 - 3) After adding your children, click the green "Order Lunch!" button to order.
 - 4) Next time, just click the "Login Here" button to access your account.
- Make sure you see our school logo when your ordering so you know your on the right track!



FOR CONTINUING STUDENTS

- 1) Go to: <http://www.munchalunch.com/schools/Sardis/>
- 2) Click the "Login Here" button – using the same login and password as last year.
- 3) You will be prompted to update your child's grade/division for the 2019-2020 school year, and to remove children who no longer attend the school. You can add children by going to "My Family" then to "My Children" in the top menu bar.
- 4) If you have forgotten your password, click "Forgot Password?"

PAYMENT OPTIONS:

The benefit of using an online system is to reduce the amount of paper, but also reduce the time needed by volunteers to process orders for such a large school. **We would prefer payment by credit card, but will accept cheque/cash if necessary.** Please see directions for both payment options below.

By Credit Card

On the MunchaLunch site, please click "Pay by Credit Card". This will direct you to a page with the Sardis Elementary logo. On this page, you will click "Pay with Card". Enter your credit card information as requested. Once completed, the page will update and let you know that your order has been completed.

Here are the common issues regarding parent entries on the credit card entry screen:

- entered the wrong credit card number
- entered the wrong expiry date
- entered the wrong 3-digit number from the back of their card
- Note: the credit card used by the parent **MUST** be associated with a North American bank (eg. they cannot use cards linked with banks in Europe or Asia).

By Cheque/Cash – brought to office with order number, student name, and teacher name.

On the MunchaLunch site, under the "Pay by Credit Card" button, click Other Payment Options, then click "Pay by Cheque".

NOTE: Your order will NOT be processed unless your account is PAID. The system will send you an email to verify that the order was processed.

If you need assistance with ordering, or do not have access to the internet, please contact hotlunchsardis@gmail.com (Deanna 604 316 8135).

Please note if your child is ill on a lunch date, you are welcome to come and pick up their lunch but we cannot keep the food for them for the next day. Consistent with previous years, there are **NO REFUNDS**.

THANK YOU FOR SUPPORTING THE HOT LUNCH PROGRAM!