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## **ADMINISTRATIVE PROCEDURE 318: STUDENT CELL PHONE AND DIGITAL DEVICE USE**

The Chilliwack School District (the “District”) is dedicated to fostering a positive and productive learning environment, prioritizing academic achievement and appropriate socialization. The use of cell phones and personal digital devices is a privilege that comes with the responsibility of maintaining this environment. Our classroom and school-wide expectations are designed, in alignment with Ministerial Order 276/07, to uphold this commitment with the recognition that the student use guidelines align with students’ developmental stage and age:

### **All Students:**

- To contact a student during instructional time, call the school office’s number.
- Students who have accessibility or accommodation needs, where a personal digital device is needed to ensure equity of learning, will have access.
- Students with medical or health-related reasons who require a personal digital device will also have access.
- For privacy considerations, unauthorized taking of pictures, videos, or recordings at school or during school activities (including riding the school bus) is strictly prohibited as per Administrative Procedure 481: Audio / Video Recordings, Photography and Live Streaming.
- Headphones or earbuds must not be worn or visible during instructional time, including assemblies, unless the teacher has allowed them.

### **Elementary/Middle Students:**

- During break and lunch periods, students are encouraged to be active and socialize with friends. Students are not permitted to use their cell phones and other devices during this time.
- Students are to store their devices in a designated area identified by staff.
- Your child’s teacher may permit cell phones or personal digital devices in class for educational reasons.

### **Secondary Students:**

- During break and lunch periods, students are encouraged to be active and socialize with friends. They are also encouraged to put their cell phones and other devices away.
- During instructional times, students will silence their devices and store them in their bag, locker or a designated space provided by staff.
- Your child’s teachers will decide if students can use their cell phones or digital devices during class time for educational purposes.

# THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) Administrative Procedure

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Unauthorized use of electronic devices is not tolerated. If a student is found using a device without permission, it will be confiscated and returned at the end of the class or day as determined by school staff.

For repeated offences, the device(s) will be given to the office who may return the device(s) to the student and/or contact the parents if the issue persists. Students may then be asked to turn their cell phone in the office each morning and pick it up at the end of the day or to leave it at home.