

**SARDIS ELEMENTARY SCHOOL PAC  
GENERAL MEETING MINUTES OF WEDNESDAY, SEPTEMBER 25, 2024  
HELD AT THE SARDIS ELEMENTARY SCHOOL LIBRARY**

**CALL TO ORDER:** 7:00 p.m.

**LAND ACKNOWLEDGEMENT:** We are privileged to be working and learning on the Stó:lō unceded traditional territory of the Pilalt, Semá:th and Ts'elxwéyeqw.

**ATTENDANCE:** Erin Kelley (President), Rae-Anne Ricka (Super Reader Coordinator), Victoria Kupp (Super Reader Coordinator), Kendy Michaloski (DPAC), Joanna Kasper (Principal), Lindsay Sanderson (Vice-Principal), Amanda Walsh (Treasurer), Deanna Devauld (Hot Lunch Coordinator), Meghan Shattock (Secretary), School District Trustee David Swankey, Christina Duerksen, Bryce Kelley, Amanda Kowalski, Amanda Darby, Jayme Hunter, Susan Verma, and Brittany Boros.

**INTRODUCTIONS:** Erin welcomed everyone and introduced the PAC executive and Trustee Swankey. Kendy thanked the newcomers at meeting for coming out to attend.

**ADOPTION OF AGENDA:** *Motion to adopt by Kendy, seconded by Rae-Anne. Passed.*

**SCHOOL BOARD TRUSTEE REPORT:** Trustee David Swanky introduced himself and provided a summary of his experience and qualifications. The School Board is working towards a Strategic Plan Renewal following the upcoming elections (Provincial). They are also working towards a Long Range Facilities Plan renewal and a boundary review. Sardis Elementary School (SES) has been identified as needing an expansion to the school. Erin inquired as to where SES is on the Districts' list of priority for a new playground and/or new equipment in consideration of accessibility needs. Trustee Swankey replied that SES is not in the top three needing equipment, and that even the top three may take over a year to see any improvements made to their sites. He reiterated that SES is the top elementary school on the Districts' list for expansion, however even this list can change from year to year in consideration of enrollment numbers.

**PRINCIPAL'S REPORT:** Joanna updated attendees that the schools current enrollment is at 452, which is approximately 10 students less than last year. Danielle Warner has been welcomed to the temporary Grade 4 posting. Joanna described the schedule of the Feeding Futures Program at the school which includes breakfast 15 minutes prior to the bell in the morning, and preparation time later in the day. Menu items can include: mini bagels; peperoni; apple sauce; fruit and more for meals and snacks later in the day. SES will be obtaining a new stand with cooling trays so the snacks with dairy, etc can be left out for students to choose from, in coordination with Bowls of Hope.

Joanna also described the Before & After School Care Program, which provides care for 12 students out of the Nest and playground areas. The cost of care is the same whether used full-time or part-time of \$525 per month. The program does not provide care during Christmas break, Spring break, Professional Development days, or Summer break.

Joanna also advised that the new Omni-Spinner for the primary playground is scheduled to be installed late October.

**DPAC REPORT:** Kendy updated attendees that the next DPAC meeting will be held Thursday, September 26, 2024 and is hybrid format, so parents, guardians, caregivers etc are invited to attend either way. Questions regarding DPAC business and DPAC related information for SES can be forwarded to Kendy via the PAC email address at [sardis-pac@sd33.bc.ca](mailto:sardis-pac@sd33.bc.ca) or via the Sardis Elementary PAC Group facebook page.

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Kendy will post DPAC minutes and information there as well. Erin advised that it is Kendy's last year as DPAC representative, so the position will be vacant and need filling for the next school year, as well as an alternate DPAC position, both of which have voting rights. Rae-Anne volunteered to be the alternate DPAC representative for the current year.

**TREASURERS REPORT:** Amanda advised that she has not received the invoice for the planters or materials at the back of the school.

The gaming account currently has a balance of \$10,747.65. The general account, which is used for receiving funds and paying invoices for events like the annual carnival, hot lunch, fundraising, etc has a balance of \$27,309.94.

Amanda advised that she should receive the confirmation of the successful application to the gaming grant funds on or around October 1, 2024.

Deanna inquired as to the proceeds in the Hot Lunch account, as the Hot Lunch program is generally a net-zero program, not aiming to make a profit but rather to provide a fun lunch opportunity for students and staff. Amanda will look in to the origin of the funds.

Amanda advised that there are nine (9) years remaining for receiving the Bingo funds (\$15,500 annually). PAC is considering options for legacy capital purchases using these funds, with a goal of leaving the future school and PAC in a great position. The PAC budget meeting is coming up in October, and this topic will be discussed further.

**GENERAL BUSINESS:**

**Committees and Volunteer Opportunities** – Erin advised that there is a current vacant PAC executive position of Vice President. Deanna volunteered for the position, and Joanna held an election calling for nominations three times. Deanna was elected unopposed.

Erin advised that a lot of volunteer coordination has been previously done in Facebook Messenger groups, however this is not always the best method. She will clean up some of the Messenger groups, and instead post volunteer opportunities directly on the Sardis Elementary PAC Group Facebook page.

**Fundraising, Teacher Appreciation, Grade 5 Celebration, Hot Lunch, and Carnival** - Erin discussed upcoming fundraising considerations, such as West Coast Seeds and Mountain West pictures.

Cheryl Penner will be stepping in to the role of Teacher Appreciation coordinator, which is a smoothie day coming up on October 7<sup>th</sup>.

Erin advised that she may know of a parent interested in heading up the Grade 5 Celebration committee – and this parent or other interested parents should reach out to Joanna. It was discussed that the costs for the celebration are increasing.

Deanna advised that some of the Hot Lunch distribution bins are broken and are in need of replacement, and that she will put in a purchase request for what she needs.

Deanna volunteered to lead the Carnival committee, with the help of many, many parents to help. The carnival date was booked for June 5, 2025 from 5:00 to 7:00 p.m. Deanna and her team will make sure to

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get the bouncy castles booked and deposits made as soon as possible. Erin suggested that the Christmas Purdy's Fundraiser can be used for carnival funds.

**Open Floor** – Rae-Anne introduced fundraising ideas for the Grade 3 Camp. She suggested a few popcorn days throughout the school year prior to May. Joanna advised that the Affordability Fund can help with costs to send students to the camp as well. The PAC matches fundraising for this camp, which will be discussed further at the upcoming PAC Budget meeting.

**ADOPTION OF MINUTES:** *Motion to adopt the Special Meeting Minutes of June 21, 2024 as amended by correcting the name "Munch-A-Lunch" by Rae-Anne, seconded by Victoria. Passed.*

**NEXT MEETING:** Wednesday, October 23<sup>rd</sup> at 6:00 p.m. in the SES library. This will be a budget meeting, and is starting at an earlier time of 6:00 p.m.

Meeting adjourned at 8:09 p.m.

**If parents or guardians of students would like to join Deanna's Carnival Committee team, please  
contact us at [sardis-pac@sd33.bc.ca](mailto:sardis-pac@sd33.bc.ca)!**